

Quality Specialist

About The Role

We are seeking a highly motivated, critical thinker to join the Rubix Foods team. The Quality Specialist will be responsible for maintaining accurate technical documentation to support the Quality, Research & Development, Technical, and Supply Chain teams. This position reports to the Director, Quality and Food Safety.

Key Responsibilities

- Engage with raw material suppliers and manufacturing facilities to manage and approve accurate records for internal and external compliance requirements.
- Manage internal and internet-based QA document systems for customers and serve as the administrator for the program(s).
- Direct and manage documentation requests through completion for Rubix Quality team.
- Maintain, input and confirm information of materials into Genesis nutritional software and other formulation databases.
- Execute processes associated with investigation, tracking and reporting of customer inquiries and/or complaints, and aid with the corrective action plans for ongoing resolution.
- Prepare, maintain, and distribute Certificate of Analysis to customers as needed.
- Track, trend, and analyze testing results from internal and third party laboratory analyses.
- Make time sensitive recommendations, communicate effectively, seek others for input when needed, and protect the Rubix brand and customer base.

Qualifications

- Bachelor of Science degree in Food Science or related science field preferred, or combination of education and 1-2 years relevant work experience.
- Ability to analyze and interpret data, manage multiple projects and assignments, and adapt to change in a fast-paced, high-performing environment.
- Knowledge of food science, food processing, manufacturing, raw materials, labeling regulations, laboratory practices, FDA and USDA regulations, or related fields.
- Preferred: SQF practitioner certification, PCQI certification, and/or HACCP training.
- Must be computer literate and be proficient in Microsoft Word, PowerPoint, and Excel.
- Ability to travel up to 10% of the time.
- Ability to work under processing and plant environment conditions at times.
- Ability to lift up to 50 lbs.
- Ability to work standing for extended periods of time.



Here are some perks you can enjoy when joining our team:

- Medical, Dental, Vision Insurance
- Telehealth-for you and your family
- Best in Class Sick and Paid Time-Off (PTO)
- Career growth and development
- Recognition and rewards programs
- And so much more

What will it be like to work for Rubix Foods?

At Rubix, we believe big problems lead to big opportunities. We're a team of movers, shakers and tastemakers from all walks of the industry ecosystem and together, we tackle some of the toughest challenges in food – from research to rollout – at unparalleled speed. That's why so many of the biggest, most exciting brands in the world come to us for their flavor and ingredient needs... Their problems give us purpose. In fact, we love problems so much, we built a place to chew on them every day. Our new 50,000 sq. ft. first-if-its-kind Innovation Center is a foodie's playground, fostering greater creativity, collaboration and possibilities in the development of food. And we're filling it with the best and brightest minds in the biz. Do you love problems? Good. You might be one of us. #WeLoveProblems